



ADVISOR NOTES
PRIORITY REGISTRATION • Summer and Fall 2009
March 30 – April 17
TERM CODE: Summer 4092; Fall 4094

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I. PEOPLESOFT PATHWAYS FOR ADVISORS

LOGIN: <https://employees.kctcs.edu/>

KCTCS Student Administration > KCTCS Student Records > Advisors:
From the Advisors screen:

TO LIFT A STUDENT'S ADVISOR HOLD: Self Service Enroll Permission > type student's PS ID (or SS# in Nat'l ID field) > Search > Add (+) new row and enter term 4094 (fall term code)> check manual override box > Save

TO CHECK FOR OPEN CLASSES: Class Schedules > for campus, type BLC; type 4094 (spring term code); for course number, type the prefix and number (e.g. ENG 101) > Search > then select the Location code for your campus from the list that appears when you scroll down the page

TO VIEW A STUDENT'S PS INFORMATION: PS Student Information > type in student's PS ID# or SS# > Search

TO VIEW A STUDENT'S ACADEMIC HISTORY PRIOR TO PEOPLESOFT: LSAR Grades > type in student's PS ID# or SS# > Search

TO VIEW A STUDENT'S TRANSFER WORK: PS Student Information > type in student's PS ID# or SS# > Search > select Test/Transfer credit tab at top

TO VIEW A STUDENT'S ACT, SAT, or COMPASS SCORES: PS Student Information > type in student's PS ID# or SS # > Search > select Test Scores tab

II. ADVISING INFORMATION AND PRIORITY DATES

PRIORITY REGISTRATION DATES:

March 30 – April 17

TERM CODE:

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STUDENTS IN DEVELOPMENTAL COURSES

NOTE: Please ask any students **currently** enrolled in developmental reading or writing courses (DRE 010, DRE 030, ENC 090, ENC 091) to show you their referral forms (*Mandatory Placement Advising Forms*). These forms make a recommendation for fall enrollment in reading or writing classes based on the student's current course progress at midterm.

Entering students, fall 2009

Starting fall 2009, newly admitted students will be subject to the guidelines of the new (2009-2010) Mandatory Placement Policy.

Contact Mary Rouse 56369

III. COURSE AND PROGRAM UPDATES

A & S 100

A & S 100: Cultural Intelligence will again be offered

ACCOUNTING

NOTE: If the students cannot enroll in ACC 201, please contact Rasoul Taghizadeh:
Email: rasoul.taghizadeh@kctcs.edu , Phone: 859264-6263

ANATOMY

ANA 209 (Principles of Human Anatomy) has a prerequisite of introductory biology. BIO 120 Human Ecology is **NOT** adequate preparation for this course. Contact: Susan Kavanaugh (859-246-6455).

ART

ART 100 is an art appreciation course. Though there may be some informal art-making activities, it focuses on introducing the visual arts and how to look at, think about, write about, and discuss works of art. Art 100 fulfills a Humanities General Education requirement for the AA/AS degrees.

ART 110 is the only studio art (art-making) course offered at BCTC.

ART HISTORY

AH 105 and **AH 106** fulfill the General Education Humanities requirements for the AA/AS degrees. They are the same courses which are taught at UK (course numbers and titles are identical) and they transfer to UK for course credit. Other colleges and universities that offer Art History would have similar courses, and would probably accept these courses for credit as well.

AH 105 (Ancient to Medieval) covers cave art, ancient Egypt, Greece, and Rome, and Christian art up to about 1300.

AH 106 (Renaissance to Modern) covers artists like Michelangelo, Leonardo da Vinci, Rembrandt, Van Gogh, and Picasso.

HUM 213 (Modern Art History) is an Art History course covering the 19th and 20th centuries. The art covered includes a lot of abstract and non-representational art. HUM 213 fulfills a General Education Humanities requirement for AA/AS degrees. Contact: Laura Heyrman, Humanities BCTC voicemail 859-246-6200, ext 55686 or her personal E-mail lauraheyрман@roadrunner.com.

BIOLOGY

BIO 137: Students with an ACT math score of 19 or higher (COMPASS 41-100) may be placed into BIO 137. The only prerequisite for BIO 137 is to have completed all assigned developmental courses. Students may take the MA 108R/MA 109 combo course concurrently with BIO 137.

BSL 214: Attention: Nursing and Pre-Nursing advisors. There is a prerequisite for BSL 214—Medical Microbiology. Students must take and complete BIO 137 and BIO 139 prior to enrolling in BSL 214. They cannot take them concurrently. Prerequisites will be strongly enforced. Contact: Yasemin Congleton 56487.

NEW! The Natural Sciences division will be offering a new 1 credit course, Introduction to Biotechnology. This course will introduce students to the field of biotechnology, bioethics, and careers in biotechnology. Guest speakers visiting from biotechnology companies and research universities will lead discussions on this topic. A course description is below:

BT 101: Introduction to Biotechnology. This is the second offering. The first offering was a huge success, so we're offering this class again.

A survey course designed to introduce current and future applications of biotechnology. Students will also learn about biotechnology career opportunities and bioethics. The course platform consists of lectures and discussions by biotech professionals and faculty, as well as student discussions and presentations. Lecture: 1 hour.

BT 201: Biotechnology Techniques I. This is a new class for fall 2009. Please encourage students to register for this class if they are interested in pursuing biotechnology as a career. BT 201 introduces theory and techniques applicable in the field of biotechnology; covers media and solution preparation, use of analytical equipment, and laboratory safety; includes various nucleic acid techniques gene expression and purification, and bioinformatics. Prerequisite: A semester of college biology with lab or college chemistry with lab. Lecture: 2 credits (30 contact hours). Lab: 2 credits (60 contact hours).

BUSINESS

MGT 120 Personal Finance: This is the first time we have offered MGT 120 online in the summer. This class will make an excellent elective for students.

RE 100 is the beginning course and is a great elective and is what I consider a lifelong learning class. Everyone either buys or rents something. This course covers a broad variety of subjects concerning leases, real estate law, appraising, and property-management, and of course contracts and financing.

RE 120 (Real Estate Marketing) is a how to sales course when taken in conjunction with RE 100 will serve as the 6 college credit hours required to take the state exam.(Yahoo a new profession in just 6 hours of class work + the state exam).

RE 122 Construction and Blueprint (if you want to know how a house is built this is the perfect class instructed by a former Builder of the Year in Fayette County.

RE 121: Real Estate Appraising taught by a licensed appraiser.

RE 225 Real Estate Finance: If you want to know how to qualify for a home loan, then this is the class for you.

NOTE: These are all part of our Option in Real Estate as part of the Business Management and Marketing Program. I know the news says real estate is bad, and it is, but there is also the saying that all markets are local and it is. The local market, though down, is not out and does not reflect the catastrophic news we hear on a

national level. We need students to start this profession now, so when the market turns around they will be ready for it.

CHEMISTRY

NOTE: Over the last 2+ years a committee of chemistry faculty from Kentucky's community colleges completed a revision of the chemistry curriculum. Below is table of the previous course prefixes, numbers, and names used at BCTC along with the corresponding new course information. Specifically, the committee desired a single prefix for chemistry courses (now CHE) and a numbering sequence that clearly differentiated between the different types of courses in the curriculum (lecture courses end in 0, workshops end in 3, lab courses end in 5)

In the accompanying documents, you will find a list of course descriptions, similar to what will appear in the new KCTCS course catalog, which include the new course numbers, contact hours for each course, and the prerequisites for each course (please note many of the pre-requisites now require passing the pre-requisite course with a C or better). If you have any questions please feel free to contact me.

Happy advising! -Tracy

Current course	New course	Comments
CHM 101 Chemistry: A Cultural Approach	CHE 120 Chemistry: A Cultural Approach	general education for non-science majors
	CHE 125 Chemistry: A Cultural Approach Laboratory	general education for non-science majors lab
CHE 104 Introductory General Chemistry	CHE 140 Introductory General Chemistry	
CHM 104 Introductory General Chemistry Laboratory	CHE 145 Introductory General Chemistry Laboratory	
CHE 106 Introduction to Inorganic, Organic, and Biochemistry	CHE 150 Introduction to Organic and Biological Chemistry	
	CHE 155 Introduction to Organic and Biological Chemistry Laboratory	
CHE 105 General College Chemistry I	CHE 170 General College Chemistry I	
CHM 105 General Chemistry Laboratory I	CHE 175 General College Chemistry Laboratory I	
CHE 107 General College Chemistry II	CHE 180 General College Chemistry II	
	CHE 183 General College	The time for this

	Chemistry II Workshop	workshop is incorporated in the lab CHE 185.
CHM 107 General Chemistry Laboratory II	CHE 185 General College Chemistry Laboratory II	CHE 183 is also required if a student signs up for lab.
CHE 230 Organic Chemistry I	CHE 270 Organic Chemistry I	
CHE 232 Organic Chemistry II	CHE 280 Organic Chemistry II	

NEW! Non-Science Major Chemistry Courses offered on-line and in-person.

CHM 101—Chemistry: A Cultural Approach

- Designed to introduce non-science majors to the main concepts of chemistry
- Emphasizes the relationship between chemistry and other areas of learning
- Pre-requisite: MA 108R or MAH 125 or equivalent
- Gen Ed Science—Equivalent to UK's CHE 101 Molecular Science for Citizens

Contact Tracy Knowles 56460

COMMUNICATIONS

The following Communication courses will fulfill the oral communication requirement for KCTCS:

- COM 181 – Basic Public Speaking
- COM 252 – Introduction to Interpersonal Communication
- COM 281 – Communication in Small Groups

The following communication courses will not fulfill the oral communication requirement for KCTCS:

- COM 101 – Introduction to Communication (fulfills Social Interaction requirement)
- COM 254 – Introduction to Intercultural Communication (fulfills Social Interaction and Cultural Studies requirements)

Pre-requisites for Oral Communication Courses: COM 181, COM 252, COM 281

All courses fulfilling the Oral Communication requirement now have prerequisites: ACT scores 18 or above in both reading and writing, or equivalent COMPASS scores for reading and writing (Reading 81 or above; Writing 70 or above), or completion of developmental reading and writing courses (ENC 091 and/or DRE 030), or instructor consent.

Instructor consent: For transfer students only, if a course equivalent of ENG 101 has been completed at another institution, transfer students may enroll in COM 181, 252, or 281 (this decision was made by local Communication faculty and constitutes “instructor consent.”) If a transfer student does not have ACT or COMPASS scores on record and has not completed an equivalent of ENG 101, the student should be directed to complete the COMPASS reading and writing assessments.

COM 249 – Mass Media/Mass Culture will be offered as an online course in spring 2009. This course fulfills as Social Interaction requirement.

COM 254 – Introduction to Intercultural Communication will be offered during the spring semester and fulfills Social Interaction and Cultural Studies requirements.

Contact: Greg Rickert 56332

COMPUTER LITERACY

NOTE: CIT 105 has officially been added to the KCTCS computer literacy requirement list.

Computer Literacy Requirement for AA/AS/AAS Degrees

As of fall 2007, KCTCS requires that all associate degrees and diplomas include a Computer Literacy component as part of the General Education requirements for each credential. KCTCS has adopted current IC³ objectives to define computer literacy. Any course satisfying the Computer Literacy requirement must contain the IC³ objectives as outlined at

<http://unity.kctcs.edu/docushare/dsweb/Get/Document-180018/ic3overview.gif>.

Computer Literacy may be demonstrated by:

- a) Scoring a minimum of 70 percent on all three sections of the Internet and Computing Core Certification (IC³) exam*,
- b) Providing documentation of IC³ certification (taken within the previous five years),
- c) Articulating credit from another institution, or
- d) Receiving credit for one of the following approved KCTCS computer literacy courses:

CIS 100: Introduction to Computers

CIT 105: Introduction to Computing

IT 100: Computer Literacy

OST 105: Introduction to Information Systems

In addition, IMD 100 will satisfy the computer literacy requirement for BCTC credentials for the 2008-09 academic year.

Vouchers for the IC³ exam are available in the BCTC Bookstore at the Cooper and Leestown campuses at a cost of approximately \$90. BCTC operates an IT Testing Center on its Cooper Drive Campus. The Center is open to students, faculty, and staff as well as the community. To register for an IC³ exam, go to http://www.bluegrass.kctcs.edu/csis/cit/tc_info/.

Students can earn credit for CIT 105 and computer literacy by taking the class or passing the special exam for credit. The SEC's are given twice a year, once the week before the fall semester starts and once prior to the start of the spring semester. They can locate the times and register for the exam by visiting http://www.bluegrass.kctcs.edu/csis/cit/sec_info/. Our next exam is scheduled for Thursday, August 21, 2008. This exam will test students over general terminology and application software. The application software being used in this exam is Office 2007.

Students can earn credit for CIS 100 and computer literacy by taking the class or passing the 3 core tests and an additional database test that are included in the IC3 exam packet. This packet of vouchers can be purchased at the BCTC bookstore. Students can schedule to take the exams through the testing center, http://www.bluegrass.kctcs.edu/csis/cit/tc_info/. This exam will test students over general terminology and application software. The application software being used in this exam is Office 2003.

CONSTRUCTION TECHNOLOGY

Construction Technology at Lawrenceburg Campus

The web page link:

http://www.bluegrass.kctcs.edu/trades_and_technologies/carpentry/

Contact Laura Lynch for information: laura.lynch@kctcs.edu

CRIMINAL JUSTICE

CJ 101 was previously LEN 101 and is not recognized in PeopleSoft. Rebecca Mercier usually signs overrides. Tell students to attend the first class and talk to Becky if they need an override.

CJ 202 is an Ethics course and a required course for Criminal Justice majors.

CJ 208: Enrollment will be allowed to those who have completed CJ 101 or are concurrently enrolled in CJ 101 and CJ 208.

DENTAL HYGIENE

NOTE: The highest preference category for acceptance into the dental hygiene program is a 21 ACT, 3.5 GPA on 18 hours of curriculum and grade of B or above on any 2 approved college level Anatomy, Physiology or Microbiology classes. Students may access a preadmission conference online at the Dental Hygiene home page. Next date to apply to Dental Hygiene is February 15, 2010. Contact Janella Spencer at Janella.spencer@kctcs.edu or 246-6234.

EDUCATION

UK will accept our EDP202 and ED201 for use in the educator preparation programs in place of EDP202 and EPE301, offered regularly on UK's campus.

BCTC students wishing to be admitted to the Elementary Education Program (formerly the Early Elementary Education Program) who have these courses will not have to take EDP202 at UK when they are admitted to TEP. Since EDP203 is no longer required for Elementary Education, the EDP203 course from BCTC will not be accepted.

For other educator preparation programs that do require EDP203, the course taken at BCTC is useable. UK Elementary Education students enrolled as regular on-campus students are not advised to pick up EDP202 at any of the community and technical colleges but rather to take ED

ENGLISH

UK Writing Initiative: The University of Kentucky Writing Initiative is an “exit” requirement and is required of all students, in order to graduate, who enter UK after the 2003 school year. The main page for the UK Writing Initiative: <http://www.uky.edu/UGS/WritingInitiative/>.

Basic requirements for students to enroll in a writing initiative course: A student must have completed 30 credit hours, including the first-year writing requirement (ENG 101/102) before taking above course. Contact: Michael Benton 56365 and Gerry Adair 56366.

ENG 282: International Film Studies satisfies the Humanities requirement and/or the Cross Cultural requirement (and if anyone has questions about any of the film courses, please feel free to call Michael Benton 246-6365).

ENVIRONMENTAL TECHNOLOGY

NOTE: EST 150 (Introductory to Ecology) counts as a General Education Science course w/lab and EST 160 (Hydrologic Geology) counts as a General Education science course.

ESL (ENGLISH AS A SECOND LANGUAGE)

For information on ESL classes, please contact Jim Fenton 56364 or check this website: <http://www.bluegrass.kctcs.edu/humanities/esl/classes/>. Also, for compass scores (different from non-ESL compass scores), check the chart at the end of the Mandatory Placement information, p. 12.

FILM STUDIES

TA 227 (Acting 3: Scene Study/Styles): This course is the study of various acting styles from the past. The Course explores early 20th century, Shakespearian, Greek, and Commedia del arte among others. Emphasis is placed on understanding the text and physical life of the specified periods.

Prerequisite: TA 226; **BUT**, since 226 is only taught every 2 years at this point, the instructor will allow students with previous acting experience, either onstage or in the classroom, to enroll.

For more information, contact Tim Davis at 56672

GE COURSES: STUDY SKILLS; LEADERSHIP

GE 101 (Strategies for Academic Success) is listed under “**Reading and Study Skills**” in the schedule book. If you are advising a student needing a 3-hour elective, please recommend GE 101. Contact: Mary Rouse 56369.

HYBRID FORMAT for GE 10 (Strategies for Academic Success): These sections will meet in the classroom for the first month. After the first month, students will meet in the classroom on Tuesdays and meet online on Thursdays. Hybrid GE 101 classes seek to improve retention rates among students who plan to take online classes in the future by introducing the online class concept with face-to-face support at least one time per week. Hybrid classes are a combination of online and classroom instruction. Freshmen, students who plan to take online courses, students interested in active and participatory learning both in the classroom and online, and students who desire more flexibility would benefit from the hybrid format. Students without computer access at home must be willing to access the hybrid class from the campus computer labs. To succeed in a Hybrid course students must:

- log on regularly and attend regularly scheduled classes on campus
- be comfortable using computers
- have time to access the web several times a week

- read assignments and directions carefully
- turn in assignments on time
- become organized and self motivated

Contact: Kirstin Wiley 56383

GE 140 (Development of Leadership), 3 credit hours: This course fulfills a *Social Interaction* component for the AA/AS. Students will use literature, film and activities to learn about aspects of leadership and will develop their personal leadership philosophy. For questions please contact Karen Mayo (56525) or Laura Williams (56526).

HISTORY

HIS 203 is an introductory history course and does not require any previous knowledge of history. You need not to have had HIS 202. OK for freshmen. HIS 203 fulfills the same heritage requirements as HIS 108 and 109 and HIS 104 and 105.

HIS 102 is an introductory history course and does not require any previous knowledge of history. You need not have had HIS 101. OK for freshmen. HIS 102 will fulfill both heritage and cross-cultural requirements.

IECE (INTERDISCIPLINARY EARLY CHILDHOOD EDUCATION)

The IECE curriculum has undergone a curriculum revision effective spring '08. ALL updated and necessary information is posted on the web: <http://www.bluegrass.kctcs.edu/bsd/iece/>

Contacts: Tricia Mosby, 56258, tricia.mosby@kctcs.edu; Maria Rutherford, 56616; marica.rutherford@kctcs.edu

PLEASE NOTE: There are differences in the various education offerings available at BCTC, and requirements are not the same. See "I Want to be a Teacher" in the appendix. It outlines the various programs.

IMD (INFORMATION MANAGEMENT AND DESIGN)

- Online IMD 117, Keyboarding and Introduction to Word Processing, is a great elective for students in any field especially medically-related fields of study because these students' schedules are especially demanding. Taking this course online adds flexibility to these students' schedule. Since medically-related professionals need to use computers for information and documentation on the job, it's important that they learn efficient techniques of touch keyboarding. They will also learn basic word processing skills. Instructor video

demonstrations available to students through Blackboard make online learning in this course stress free. Contact: Sherri Carr (859) 396-4533 or (859) 246-6294 for more info.

- Online IMD 126, Introduction to Desktop Publishing, is a great intro course for any student who might want to explore graphic and page layout skills advantageous to careers in marketing, public relations, journalism, and graphic design. Instructor video demonstrations available to students through Blackboard make online learning in this course stress free. Contact: Sherri Carr (859) 396-4533 or (859) 246-6294 for more info.

IMD 100 transfers to UK as the equivalent of CS 101.

The IMD program at BCTC has an articulation agreement with the Telecommunications program at UK. Students can transfer and complete a Bachelor's Degree in 2-2 ½ yrs based upon general education courses that student has taken. Contact Pat Miller, 56292.

IMD 114 (Information Literacy): This course is an introduction to the use of information resources, both traditional print materials and online materials, for academic and professional research. Topics include development of search strategy, evaluation of resources, use of database search techniques, ethical and legal aspects of information management and documentation of sources.

IMD 117 (Online Keyboarding and Introduction to Word Processing) is a great elective for any student especially students in any medically-related field of study because these students' schedules are usually so very demanding. Taking this course online adds flexibility to a student's schedule. Since all professionals, even medically-related professionals, need to use computers for information and documentation on the job, it's important that students learn efficient techniques of touch keyboarding as well as basic word processing skills. Instructor video demonstrations available to students on Blackboard make online learning in this course especially stress free. Contact: Sherri Carr 396-4533 or 246-6294 (both are 859 area codes).

JOURNALISM

JOU204 (Writing for the Mass Media) gives students the opportunity to write for the *BCTC Courier*, our student newspaper. Students learn news writing concepts and principles by writing for a publication that reaches all BCTC campuses. JOU204 will allow journalism and communications students to begin to build a portfolio of published articles. It gives any student who wants to be heard the chance to write for publication. Prerequisite: JOU101. Contact: Tammy Ramsey 56361.

JOU 204 – Writing for the Mass Media is only offered during the Spring for the 2008-09 academic year. Students enrolled will receive valuable experience in

developing mass media messages through the opportunity to write, edit, and publish articles for the BCTC Courier.

KINESIOLOGY AND HEALTH PROMOTION

KINESIOLOGY AND HEALTH PROMOTION (KHP)

Starting fall 2009 BCTC will be offering two new physical activity courses. Please recommend the courses below to students who are interested in kinesiology and may benefit from physical activity.

KHP 100 - Walking - 1 credit-hour

New Course KHP 136 – Advanced Walking for Fitness - 1 credit hour

New Course KHP 107 – Fitness: Pilates – 1 credit hour

[On-Line] KHP 230 (Human Health and Wellness)*, 3 credit hours: The study of health promotion, wellness, and disease prevention concepts as applied to individual, familial, and community health.

*This course is required for UK students who plan to major in health promotion (teacher certification program) or kinesiology (non-teacher certification program).

Contact: Karen Mayo 56525

MATHEMATICS AND STATISTICS

* The M&S Division does NOT grant class limit overrides for sections that are full. *

Some students may still need prerequisite overrides due to Peoplesoft not reading their prerequisites correctly. Please have those students contact Kausha Miller, Ruth Simms, Vicki Partin or Kaye Black either in person or via email for assistance.

Advising for Developmental Mathematics Courses:

For placement into developmental courses please see the Mandatory Placement Plan Quick Summary. ACT scores alone are NOT sufficient for developmental mathematics placement. The developmental math course sequence must be strictly followed. The COMPASS exam can be retaken through the Advising and Assessment Center for a nominal fee.

Developmental Advisors: (SPECIAL NOTE about MWF classes)

There are several offerings of MT055 and MT065 classes on a MWF pattern. These sections were scheduled to coordinate with several offerings of ENC090, ENC091, DRE010, DRE015, DRE030 and GE101 also scheduled on MWF. Please direct students needing multiple developmental classes to consider these MWF scheduling options.

34647	J001	DRE	10	Reading Lab	BLC	MWF	09:00 AM	09:50 AM
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34649	J001	DRE	15	College Study Strategies	BLC	MWF	12:00 PM	12:50 PM
34650	J001	DRE	30	Improving College Reading	BLC	MWF	08:00 AM	08:50 AM
34651	J002	DRE	30	Improving College Reading	BLC	MWF	10:00 AM	10:50 AM
34652	J003	DRE	30	Improving College Reading	BLC	MWF	11:00 AM	11:50 AM
34670	J001	ENC	90	Found of College Writing I	BLC	MWF	08:00 AM	08:50 AM
34671	J002	ENC	90	Found of College Writing I	BLC	MWF	10:00 AM	10:50 AM
34672	J003	ENC	90	Found of College Writing I	BLC	MWF	11:00 AM	11:50 AM
34680	J001	ENC	91	Found of College Writing II	BLC	MWF	08:00 AM	08:50 AM
34682	J002	ENC	91	Found of College Writing II	BLC	MWF	09:00 AM	09:50 AM
34683	J003	ENC	91	Found of College Writing II	BLC	MWF	10:00 AM	10:50 AM
34684	J004	ENC	91	Found of College Writing II	BLC	MWF	12:00 PM	12:50 PM
34687	J006	ENC	91	Found of College Writing II	BLC	MWF	01:00 PM	01:50 PM
34700	J001	GE	101	Strategies For Acad Success	BLC	MWF	08:00 AM	08:50 AM
34703	J002	GE	101	Strategies For Acad Success	BLC	MWF	11:00 AM	11:50 AM
34782	J001	MT	55	Pre-Algebra	BLC	MWF	09:00 AM	09:50 AM
34784	J002	MT	55	Pre-Algebra	BLC	MWF	10:00 AM	10:50 AM
34785	J003	MT	55	Pre-Algebra	BLC	MWF	11:00 AM	11:50 AM
34869	J002	MT	65	Basic Algebra with Measurement	BLC	MWF	09:00 AM	09:50 AM
34871	J004	MT	65	Basic Algebra with Measurement	BLC	MWF	10:00 AM	10:50 AM
34872	J005	MT	65	Basic Algebra with Measurement	BLC	MWF	11:00 AM	11:50 AM
34877	J008	MT	65	Basic Algebra with Measurement	BLC	MWF	01:00 PM	01:50 PM

Advising for Technical, General Education Mathematics and Statistics Courses:

All course prerequisites will be enforced. A departmental placement exam is available for the calculus classes MA123 and MA113 for those students who score exceptionally high on the COMPASS Algebra test. Contact Vicki Partin or Kausha Miller.

o **Recommended Math General Education Courses:**

MA111 Contemporary Mathematics (Prereq: ACT 19, COMPASS algebra 41)

For students whose majors DO NOT require a calculus course, including nursing majors.

MA109 College Algebra (Prereq: ACT 21, COMPASS algebra 54)

For students whose majors REQUIRE MA109 specifically or who require a calculus course.

o **Course Changes:**

Effective Fall 2008: **MT155 Trigonometry** replaced

MA112

Effective Fall 2009: **MT105 Business Mathematics** replaces

MAT121

MT110 Applied Mathematics

replaces

MAH155

***** See Math Flowchart for Updated Course Offerings and Sequencing. *****

Additional Notes about Mathematics and Statistics Courses

- **Combo Classes :** (Section Numbers J0M1 – J0M9, 15M1 – 15M9, J2M1 – J2M9)
 These accelerated classes allow students to complete two courses in one semester (6 credit hours). The combo classes are very intensive and not for the weak mathematics student. A student qualifies for a combo class by placement score or by instructor recommendation only. There are daytime and evening sections of various combo courses available, all of which meet on a MTWR pattern for 75 minutes each day. Selected Combo Classes are available at Cooper, Leestown and Winchester. *Students must enroll in BOTH sections at the same time.*
- **Calculus Classes :** (MA113, MA114, MA213)
 Students MUST enroll in both the Calculus course and its corresponding Lab Course MA193 or MA194. The time for the Lab component has already been built into the scheduled class time for the MA113, MA114 and MA213 courses.
- **Fall II Classes :** (Section Numbers J00T, 150T, J05T)
 Half-semester classes which meet for 150 minutes two nights a week during the 2nd 8 weeks.
- **Hybrid Classes :** (Mode HB)
 Friday only classes where half the material is presented in class and the other content is presented online. This option is only available on the Cooper campus.

34945	J017	MA	108	Intermediate Algebra	BLC	F	11:30 AM	01:20 PM
40048	J017	MA	109	College Algebra (UK Course)	BLC	F	09:00 AM	10:50 AM
38687	J010	MT	55	Pre-Algebra	BLC	F	11:30 AM	01:20 PM
34892	J023	MT	65	Basic Algebra with Measurement	BLC	F	09:00 AM	10:50 AM

- **Online Classes :** (Section Numbers J0Z1 – J0Z9, J0ZT for Fall II Online)
 New classes have been added to the BCTC online course offerings. The M&S division now offers the following classes online: MT055, MT065, MA108R, MA109, MT125, STA200 and STA291.

38696	J0Z1	MT	55	Pre-Algebra	BL	Miller, Kausha C
34907	J0Z1	MT	65	Basic Algebra with Measurement	BW	Saunier, Margaret E

34908	J0Z2	MT	65	Basic Algebra with Measurement	BW	Saunier, Margaret E
34959	J0Z1	MA	108	Intermediate Algebra	BW	Pelfrey, DeAnna
34960	J0Z2	MA	108	Intermediate Algebra	BW	Pelfrey, DeAnna
34961	J0Z3	MA	108	Intermediate Algebra	BW	Herrin, Jeffrey
34962	J0Z4	MA	108	Intermediate Algebra	BW	Herrin, Jeffrey
40067	J0Z1	MA	109	College Algebra (UK Course)	BW	Elzey, Barbara
40068	J0Z2	MA	109	College Algebra (UK Course)	BW	Elzey, Barbara
40069	J0Z3	MA	109	College Algebra (UK Course)	BW	Blankenship, Paul D.
40071	J0Z4	MA	109	College Algebra (UK Course)	BW	Blankenship, Paul D.
40072	J0Z5	MA	109	College Algebra (UK Course)	BW	Biega, Robert J.
40074	J0Z6	MA	109	College Algebra (UK Course)	BW	Biega, Robert J.
40075	J0Z7	MA	109	College Algebra (UK Course)	BW	Blankenship, Paul D.
35064	J0Z1	MT	125	Technic Algebra & Trigonometry	BW	Elzey, Barbara
35070	J0Z1	STA	200	Statistics Force Human Judgemn	BW	Bradley, James W
35071	J0Z2	STA	200	Statistics Force Human Judgemn	BW	Davis, Robin M.
35072	J0Z3	STA	200	Statistics Force Human Judgemn	BW	Davis, Robin M.
35075	J0Z1	STA	291	Statistical Method	BW	Davis, Robin M.
35076	J0Z2	STA	291	Statistical Method	BW	Davis, Robin M.

MEDICAL INFORMATION TECHNOLOGY

Classes formerly offered on the Leestown Campus are now offered on the Regency Campus. We offer classes in the following programs: Administrative, Medical Records, Insurance Coding, and Transcription. OST Instructors who relocated to the Regency office include: Labera Ard, Mary Blaydes, Sharon Breeding, Sandra Ellis, Jenny Jones, Jamie Leigh, and Beverly Stephens.

MEDICAL INSURANCE AND MEDICAL CODING DEGREE AND DIPLOMA

Classes formerly offered on the Leestown Campus are now offered on the Regency Campus and the program is also offered fully online. Instructors for medical billing and coding classes are Labera Ard, Sharon Breeding, and Susan Shear.

MUSIC

MUC 190 (UK March Band): Students may register for BCTC credit for participation in the UK marching band. Students must audition for the marching band. For

information on auditions or general information about the course, please contact George Boulden at George.boulden@uky.edu or call 859-257-BAND.

MUC 174 (University Chorale): Student enrolling in the college chorale have the opportunity to perform one major concert per semester. The chorale does other singing engagements during the semester within the college or in the community. To enroll in the chorale, no auditions are necessary and no instructor consent is needed. For more information contact Teresa Tope at Teresa.tope@kctcs.edu or 859-246-6601.

OFFICE SYSTEMS TECHNOLOGY

Classes formerly offered on the Leestown Campus are now offered on the Regency Campus. We offer classes in the following programs: Administrative, Financial, Legal Office, and Desktop Publishing. OST Instructors who relocated to the Regency office include: Mary Blaydes, Sharon Breeding, Jenny Jones, Jamie Leigh, Sandra Ellis, and Beverly Stephens, and Labera Ard.

PEACE STUDIES

HUM 221 (Contemporary Perspectives on Peace and War): It is a partner-course with Historical Perspectives on Peace and War. This team-taught course will explore women, philosophy, economic globalization, environment, and conflict resolution in the context of peace and war. Students should have sophomore standing or they can talk with the primarily instructor.

PHILOSOPHY

PHL 110 (Bioethics: Moral Issues in Health Care): There has been some confusion because this course has a different prefix than the other philosophy courses (PHL instead of PHI). This course does satisfy a General Education Humanities requirement and should be of interest to anyone interested the health care field, philosophy, or ethics.

Official Course Description: PHL 110 — Bioethics: Moral Issues in Health Care

Hours: 3

Course ID: 002202

By applying major ethical theories to specific moral questions, this course attempts to teach the student to reason ethically about problems concerning health care. Topics such as abortion, euthanasia, care of the dying, paternalism, confidentiality, truth-telling, professional/patient relationships, medical experimentation (informed consent, coercion), professional/patient rights, rights to health care, and allocation of medical resources will be studied.

Components: Lecture

Attributes: Humanities

PHYSICS AND ASTRONOMY

PHY160 is a General Education science class with lab component that can be taken by anyone (not just Elem. Ed. Majors). The credits will also directly transfer as UK's PHY160 course. GLY160 is NOT a prerequisite for this course.

PH161 and **PH162** are new physics lab courses that complement PHY151 and PHY152 and satisfy the AA/AS lab requirement.

PHY211: Students that do not meet the MA112 prerequisite can still register for the course, but Dr. Zeps (val.zeps@kctcs.edu or 246-6450) will need to override to enroll them into the course.

PHY231: We require MA114 concurrently (or better) for entry.

ASY195: AST192 is also acceptable as pre/co-requisite. Contact: Valdis Zeps, 56450

POLITICAL SCIENCE

PS 271-J001-34070—Introduction to Political Behavior. Students will study voter behavior, public opinion polls, campaigns and elections. Students will have the opportunity to create their own public opinion polls. Students will visit the Capitol; this visit will include a guided-tour of the Capitol, a visit with the Governor and other political types, as well as the opportunity to see the Kentucky Supreme Court in action (assuming the Court is hearing cases on appeal during our visit). This is a fun and interesting class!

PS 280-J001-34071—Issues in Public Policy. Subtitle: "Civil Liberties in an Age of Anxiety". In this class, students will learn about the U.S. Supreme Court, including how it decides cases on appeal. Students will learn how to read and interpret Supreme Court decisions. Then, students will read and discuss many of the famous and sometimes "infamous" Supreme Court decisions on civil liberties and civil rights. Topics include: the death penalty, the right to bear arms, search and seizure, religious freedom—many more! This is a fun, interesting and invigorating class!

PRACTICAL NURSING

All students who are pending PN are encouraged to meet with a PN advisor. It is not recommended that any one besides a PN advisor advise PN Leestown students.

A sign will be posted outside Brenda Willoughby's office with all the office room numbers of advisors who are available at any given time and date. Advisors take appointments by phone.

Brenda Willoughby

Practical Nursing Coordinator
Bluegrass Community and Technical College
164 Opportunity Way
Lexington, Kentucky 40511-2623
(859)246-6731

PSYCHOLOGY

PY 110 transfers! PY 110 General Psychology transfers to every college at the University of Kentucky. Yes, the Psychology Department accepts PY 110. The department prefers PSY 100. However, a student who completed PY 110 and changes his/her major to psychology does not need to take PSY 100.

If a student has taken PSY 100, he/she should not sign up for PY 110. These classes essentially cover the same information. Please refer to the above for an explanation.

Students who place in remedial reading and/or writing courses will not be allowed to enter first or second year psychology courses.

PSY 100 has an online lab. Students must have internet access to complete the lab

PY 230 - The prerequisite for PY 230 Death and Dying is an introductory psychology or sociology course. Sophomore status is required to enroll in 200 level courses. Therefore, students must have completed first year basic requirements such as ENG 101 and ENG 102. Students who place in remedial reading courses will not be allowed to enter first or second year psychology courses. Computer literacy skills are necessary to navigate online courses.

PSY 223 - The prerequisite for PSY 223 is an introductory psychology course. The prerequisite for all other second year courses is an introductory psychology course. Sophomore status is required to enroll in 200 level courses. Therefore, students are strongly encouraged to complete first year basic requirements such as ENG 101 and ENG 102.

Students who place in remedial reading and/or writing courses will not be allowed to enter first or second year psychology courses.

PSY 215 - The prerequisite for PSY 215 is an introductory psychology course. Students are highly encouraged to take PSY 216 Applications of Statistics in Psychology before enrolling in PSY 215 Experimental Psychology. Students who place in remedial reading and/or writing courses will not be allowed to enter first or second year psychology courses.

Kelly Hagan: 56251

SIGN LANGUAGE

NOTE: faculty advisors be aware that we have a new focus area in "ASL Studies" It consists of 6 courses: ASL I - IV, Deaf Culture and Finger-spelling/Number systems. The courses are listed under ASL101, ASL102, ASL201, ASL 202, ITP115 and ITP210.

The 6 courses are set up to be completed in 2 years as follows. Students can begin any fall semester. This DOES NOT prepare them to be interpreters for the Deaf! It gives them a basic foundation in conversational American Sign Language that parallels nicely with many of our disciplines.

Fall 2009: ASL101 (ASL I)

Spring 2010: ASL102 (ASL II)

Fall 2010: ASL201 (ASL III), ITP115 (Deaf Culture). ASL101 is also offered again.

Spring 2011: ASL202 (ASL IV), ITP210 (Finger-spelling). ASL 102 is also offered again.

SLEEP TECHNOLOGY (OFFICIAL NAME: POLYSOMNOGRAPHY)

The college offers a new Polysomnography (Sleep Technologist) certificate program. This is a one year certificate program geared towards preparing graduates to perform a vital role in the diagnosis and treatment of sleep disorders. Employment opportunities for polysomnographic technologists are excellent and the salary is comparable to other allied health professions. Please advise students to contact Jim Matchuny, 56246.

SOCIAL WORK

Students who plan to transfer for their BA in Social Work should list their major as an AA with a focus in Social Work.

Students who are interested in entry level employment in the helping professions should list their major as an A.A.S. in Human Services.

Students may enroll in SW124 in place of HS101 for the Human Services Major.

Student may enroll in SW222 in place of HS102 for the Human Services Major.

Because our program is so new, we are allowing students to enroll in HS103 or HS104 without the prerequisites of HS101 and HS102. The system will not

automatically allow this. If there is a problem, please contact Carol Stiles, 56336, carol.stiles@kctcs.edu and I will make sure that they get enrolled.

SOCIOLOGY

SOC 152: Modern Social Problems. This is a timely course that we'd like to encourage students to take. They will need to have already had one social science course before taking this one.

NOTE: For Jeanne Humble's SOC 152 class, it is not necessary to have the SOC 101 prerequisite. If a student is interested and is blocked from entering the class, please have them contact Jeanne Humble (MB 216; 859-246-6315) for permission to enroll in the class.

SOC 260: Population, Resource, and Change. Another timely course focused on demography and environment. Again, students will need to have already had one social science course before taking this one.

SPANISH

New! Spanish 211 (Conversation): Heritage or near-native speakers as well as advanced students of Spanish are encouraged to register for this course.

WELDING

Leestown Welding Fact Sheet

NAME OF PROGRAM Welding Technology __ **LOCATION** Leestown Campus

DATE FORM COMPLETED _02- 25-09

PROGRAM DESCRIPTION Full day time Program at the Leestown Campus.

Welding occupations are primarily concerned with joining, surfacing, or repairing structures or parts made of metal or other weldable materials. The skills and knowledge needed to determine the appropriate welding technique required for a specific project and to successfully perform that technique are gained through course work and practical experience.

ASSISTANT DEAN _ Michael McMillen

OFFICE BLDG & # _Leestown_ **E-MAIL** _ michael.mcmillen@kctcs.edu

PHONE __859-246-6692_

COORDINATOR _Alan Mattox

OFFICE BLDG & #_Leestown_ E-MAIL_ alan.mattox@kctcs.edu PHONE
859-246-6777

Program enrolls students for welding (WLD) classes in the FALL semester only.

A student can enroll in general education class each semester.

Faculty wishes to be contacted via e-mail **alan.mattox @ kctcs.edu**

Specific office hours and days that faculty will meet with students to advise and enroll. Summer and fall please e-mail to schedule an appointment. Email is the best for reaching me.

Information for summer advising.

Can the college contact you via e-mail? **Yes, alan.mattox@kctcs.edu**

Will you reply to students' e-mails? **Yes**

Are there specific courses the student can take for your program that they can be enrolled in for the summer or fall semester if you can not be reached? Please list.

Summer classes

ENG 101 Writing I 3

MT 110 Applied Mathematics or higher 3

Heritage/Humanities/Foreign Language 3

Science 3

COM 252: Introduction to Interpersonal Communication OR 3

COM 181: Basic Public Speaking (3)

Computer Literacy 3

Fall classes only

WLD 110 Cutting Processes 2

WLD 111 Cutting Processes Lab 3

WLD 120 Shielded Metals Arc Welding (SMAW) 2

WLD 121 Shielded Metal Arc Welding (SMAW) Fillet Laboratory 3

WLD 123 Shielded Metal Arc Welding (SMAW) Groove Welds with Backing Lab 3

**List pertinent information for the program that may be helpful for students?
Please provide below.**

Complete an application, official high school transcript or any college transcripts, schedule compass exam, after being accepted contact me for equipment list, books and program

WOMEN'S STUDIES

Please have students consider taking Women's Studies courses—WS 200 fulfills a **social interaction** requirement; WS 201 fulfills a **humanities** requirement for our AA/AS degrees. In addition, these courses fulfill a **Cultural Studies** requirement when taken as part of the AA/AS transfer program to both UK and EKU.

WS 200 (Women's Studies in the Social Sciences) is an introduction to the study of women's lives from a social science perspective, using a cross-cultural and interdisciplinary approach. It fulfills 3 credit hours under the General Education requirements for Social Science and transfers easily to UK. (It can also be used to satisfy the Cultural Studies requirement for the AA or AS degrees.)

WS 201 (Women's Studies in the Arts and Humanities) is an introduction to women's history in work, family and creative production from a humanities' perspective. It fulfills 3 credit hours under the General Education requirement for Humanities and transfers easily to UK. (It can also be used to satisfy the Cultural Studies requirement for the AA or AS degrees.) NOTE: WS201 has heavy reading and writing assignments. Please do not place students who are enrolled in reading courses into WS 201, a sophomore level course. Contact: Eileen Abel 56360.

IV. APPENDIX

A. AA/AS DEGREE SHEETS LINK

- ✓ [AA Degree Checklist](#) for students beginning in the 2005-2006 year - (PDF 18.2KB)
- ✓ [AS Degree Checklist](#) for students beginning in the 2005-2006 year - (PDF 18.0KB)
- ✓ [AA Degree Checklist](#) for students beginning in the 2006-2007 year - (PDF 53.8KB)
- ✓ [AS Degree Checklist](#) for students beginning in the 2006-2007 year - (PDF 54.5KB)
- ✓ [AA Degree Checklist](#) for students beginning in the 2007-2008 year - (PDF 61.3KB)
- ✓ [AS Degree Checklist](#) for students beginning in the 2007-2008 year - (PDF 61.1KB)
- ✓ [AA Degree Checklist](#) for students beginning in the 2008-2009 year - (PDF 127KB)
[Course options for Associate in Arts degree requirements](#) (PDF - Size 113KB)
- ✓ [AS Degree Checklist](#) for students beginning in the 2008-2009 year - (PDF 124KB)

B. MANDATORY PLACEMENT POLICY

BCTC MANDATORY PLACEMENT PLAN – QUICK SUMMARY

For 2009 – 2010 Registration

ALL credential-seeking* students who meet any of the following criteria are required to take the appropriate subject COMPASS test(s)

- Students without an ACT score or with a subject ACT score below 18 (or 19 for Math), or
- Students with an ACT/SAT/COMPASS score older than 3 years old, or
- Students who have not passed a college level course in the discipline, or
- Students who need to meet course pre-requisites

* Non-credential seeking students may also need to take the COMPASS test to meet the pre-requisites of a course

Students must continue within each developmental sequence without gaps

Math: MT 055 → MT 065 → MA 108R** → MA

English: ENC 090 → ENC 091 → ENG 101

Reading: DRE 010 → DRE 030

**MT065 is the pre-requisite for any technical math course, but only MA108R or MT125 can lead to MA109 or MA 111.

MATH

ACT Math Score	COMPASS Score		Course(s) qualified to take, including all courses previously listed under each
21 or higher	Algebra	54 – 100	MA 109
19 or higher	Algebra	41 – 100	MA 111
N/A	Algebra	30 – 47	MA 108R, MT115, MT125, MAH155, MAT121
	Algebra	16 – 29	MT 065 (Formerly MAT 070)
	Pre-Algebra	41 – 100	MT 065 (Formerly MAT 070)
	Pre-Algebra	17 – 40	MT 055 (Formerly MAH 061)
<i>Recommended</i>	<i>Pre-Algebra</i>	<i>1 – 22</i>	<i>Refer to ABE</i>

MATH COMBO COURSES – Accelerated paired courses, optional if qualify

ACT Math Score	COMPASS Score		Course(s)
21 or higher	Algebra	54 – 100	MA 109 / MT155 (College Algebra & Trig) Combo
19 or higher	Algebra	41 – 100	MA 108R / MA 109 Combo Course

N/A	Algebra Or Pre- Algebra	23 – 100 Or 60 – 100	MT 065 / MA 108R Combo Course
	Pre- Algebra	34 – 100	MT 055 / MT 065 Combo Course

ENGLISH

ACT English Score	COMPASS Score	Course(s)
18 or higher (SAT Verbal 450)	Writing 70 – 100	ENG 101 or any course below
N/A	Writing 38 – 69	ENC 091 or any course below
	Writing 21 – 37	ENC 090 – refer to suggested courses list on back
<i>Recommended</i>	<i>Writing</i> 1 – 20	<i>Refer to ABE</i>

READING

ACT English Score	COMPASS Score	Course(s)
18 or higher (SAT Verbal 450)	Reading 81 – 100	No Reading Placement
N/A	Reading 51 – 80	DRE 030 – refer to suggested courses list on back
	Reading 37 – 50	DRE 010 – refer to suggested courses list on back
<i>Recommended</i>	<i>Reading</i> 1 – 44	<i>Refer to ABE</i>

*** For more Information about ABE (Adult Basic Education) courses or other adult education services, please contact Kristen Tiedeman, Director of BCTC Adult Education, at 246 – 6612 or 246 – 6611.

Course List for Students Taking Developmental Reading or Writing

Students taking developmental reading or writing have limited choices for course enrollment. Although they will most likely be taking a math class and a writing class, they will still need 3 -6 more hours to be full-time. Those hours may be chosen from the lists below.

For Students Taking Developmental READING (DRE)

DRE 010

ACH 100	Construction Document I (3)
DRE 015	College Study Strategies (3)
HSE 101	Intro to Health Sciences (1)
IMD 116	Keyboarding (2)
IMD 117	Keyboarding and Basic Word Processing (3)
NAA 100	Nursing Assistant Skills I (3)
OST 101	Keyboarding & Intro To Word Processing (3)
OST 110	Doc Formatting & Word Processing (3)
OST 130	Typography (3)
OST 213	Business Calculations (3)
OST 225	Intro. To Desktop Publishing (3)
OST 240	Software Integration (3)
OST 250	Advanced Desktop Publishing (3)

For Students Taking Developmental WRITING (ENC090)

ENC 090

ACH 100	Construction Document I (3)
ACH 160	Bldg Materials & Constr I (3)
ACH 161	Bldg Materials & Constr II (3)
ACH 194	Visual Composition I (3)
ART 100	Introduction to Art (3)
CLA 131	Medical Terminology (3)
DFT 102	Basic Drafting (4)
DFT 112	Engineering Graphics (4)
DRE 015	College Study Strategies (3)
GE 101	Strategies for Acad. Success (3)
HSE 101	Intro to Health Sciences (1)
IMD 100	Introduction to Information Systems (3)
IMD 116	Keyboarding (2)

OST 255	Intro. To Business Graphics (3)	IMD 117	Keyboarding & Basic Word Processing (3)
OST 272	Presentation Graphics (3)	MGT 120	Personal Finance (3)
SDC 100	College Survival Seminar (1)	MGT 160	Introduction to Business (3)
SDC 102	Stress Management Seminar (1)	MUS 100	Introduction to Music (3)
SDC 105	Career Planning Seminar (1)	NAA 100	Nursing Assistant Skills I (3)
SDC 109	Employability Skills (1)	OST 101	Keyboarding & Intro To Word Processing (3)
		OST 110	Doc Formatting & Word Processing (3)
		OST 130	Typography (3)
		OST 160	Records and Database Management (3)
		OST 213	Business Calculations (3)
		OST 225	Intro. To Desktop Publishing (3)
		OST 240	Software Integration (3)
		OST 250	Advanced Desktop Publishing (3)
		OST 255	Intro. To Business Graphics (3)
		OST 272	Presentation Graphics (3)
		PHI 120	Introductory Logic (3)
		SDC 105	Career Planning Seminar (1)
		SDC 109	Employability Skills (1)
		SDC 102	Stress Management Seminar (1)
		SDC 100	College Survival Seminar (1)
		SW 124	Intro to Social Services (3)

DRE 030 *All courses from DRE 010 listed above &*

ACH 160	Bldg Materials & Constr I (3)
ACH 161	Bldg Materials & Constr II (3)
ACH 194	Visual Composition I (3)
ART 100	Introduction to Art (3)
CET 150	Civil Engineering Graphics (3)
CIT 103	Computer Literacy (1)
CJ 101	Intro. to Criminal Justice (3)
GE 101	Strategies for Acad. Success (3)
IMD 100	Introduction to Information Systems (3)
MGT 120	Personal Finance (3)
MGT 160	Introduction to Business (3)
MGT 288	Self-Management (3)
MUS 100	Introduction to Music (3)
OST 160	Records and Database Management (3)
SW 124	Intro to Social Services (3)

ESL

ESL (English as a Second Language) – Students who are not native English speakers and who would benefit from ESL services should be referred to the Advising and Assessment Center in OB 109 for ESL testing.

MANDATORY PLACEMENT APPEALS PROCESS

Students who wish to appeal their placement may do any of the following:

- A. Retake the COMPASS exam for a fee of \$10 per subject test (\$20 for entire exam), or
- B. Contact the area coordinator to complete an approved by-pass exam or assignment:

<u>Math:</u>	<i>Ruth Simms</i>	<i>MB125</i>	<i>Ext. 56433</i>
<u>Reading or English:</u>	<i>Mary Rouse</i>	<i>AT102C</i>	<i>Ext. 56369</i>

C. Transfer Center Updates

Transfer Center

Each year, approximately 1,000 students transfer from BCTC to four-year institutions in the state of Kentucky. Plant a dream in a student's life!

Ask the student: Have you ever thought about earning a bachelor's degree?

Your question could change their life!

\$\$\$\$ Transfer Scholarships \$\$\$\$ Most Kentucky institutions offer great transfer scholarships to BCTC students. The top scholarships allow a student to **transfer with an associate's degree and pay tuition rates similar to what they pay at BCTC.** For more

info, visit the Transfer Center website and select "Show Me the Money."
www.bluegrass.kctcs.edu/sa/transfercenter

Students can now join two new transfer programs for transfer to UK and EKU.

UK | BCTCblue+: Students can join BCTCblue+ on the Transfer Center website. Benefits of BCTCblue+:

- Enhanced advising for transfer to UK & waived application fee
- Discounted tuition for up to 12 credit hours taken as a visiting student at UK (while enrolled at BCTC) starting Fall 2009
- UK Major Pathway Sheets, that include completion of an AA or AS degree and preparation for most UK majors (available online at: www.bluegrass.kctcs.edu/sa/transfercenter/bctcblue/)

EKU | BCTC Colonel: Students can join BCTC Colonel on the Transfer Center website. BCTC Colonel students will receive:

- Enhanced transfer advising for EKU & waived application fee
- Onsite registration and orientation
- Free access to EKU athletic events

The Transfer Center has **three** onsite transfer advisors from Kentucky universities.



Nicole McGrew
EKU Transfer Coordinator



Ray Archer
UK Transfer Advisor



Juanita Burrell
KSU Transfer Coordinator

We also have Transfer Advisors who can assist students interested in transferring to any school:

- **Becky Critchfield, Angel Clay, all schools**

Students can schedule a transfer advising appointment with any of these advisors:

- in person** | Transfer Center, 100B AT Building, Cooper Campus
- online** | www.bluegrass.kctcs.edu/sa/transfercenter/
- by phone** | 859.246.4620
- by email** | BCTC_TransferCenter@kctcs.edu

Transfer Advisors supplement the academic advising you provide to students!

- We **cannot** lift holds or advise students regarding completion of BCTC credentials.
- We **can** provide information regarding course equivalencies, admissions requirements, transfer scholarships, transfer mentoring programs, and much more.

D. I WANT TO BE A TEACHER

1. Do you want to teach Public School – Kindergarten through High School? You can begin the Education curriculum at BCTC and then transfer. (AA w/Focus in Pre-Education; AAS Teacher Preparation: Para-Educator)
2. Are you interested in students with disabilities? There are several routes to certification in Special Education.
3. Do you prefer young children ages birth-5? Interdisciplinary Early Childhood Education (IECE) is just for you!

Not sure which track is best for you? Here are some differences:

EDUCATION

AA/AS @ BCTC > 4-yr BA > Certifications: Elementary Education, Middle School Education, Secondary Education > Public school teacher

SPECIAL EDUCATION

4-YR BA/BS > Certifications: Learning and Behavior Disorders, Moderate and Severe Disabilities > Special Education teacher (all grades)

INTERDISCIPLINARY EARLY CHILDHOOD EDUCATION

AAS @ BCTC > 4-yr BS > Certifications: IECE (Teaching option); Family Studies (non-teaching option)

AAS @ BCTC > Child Care/Family Home Provider; Head Start teacher

4-yr BS > Developmental Interventionist; Public Preschool teacher

For Interdisciplinary Early Childhood Education information contact Tricia Platt, 56258, tricia.platt@kctcs.edu or Maria Rutherford, 56616, maria.rutherford@kctcs.edu or go to www.bluegrass.kctcs.edu/bsd/iece For information about the

AA/AAS in Education contact Landrea Miriti, 56425, landrea.miriti@kctcs.edu or go to www.bluegrass.kctcs.edu/bsd/education For Special Education information go to www.uky.edu/Education and click on Programs.