BIO 139
HUMAN ANATOMY AND PHYSIOLOGY II
LABORATORY SYLLABUS

0 CREDIT HOURS
2 CONTACT HOURS

PREREQUISITE: BIO 137

COURSE DESCRIPTION:
The laboratory portion of BIO 139 is designed as a “hands on” experience that corresponds to the lecture portion of the course. Anatomical models, computer programs, charts, slides of microscopic tissue sections, physiological experiments and preserved specimens for dissection will be used to reemphasize principles and structures discussed in lecture.

PERSONNEL:
Assistant Dean: ____________________________________________________________
(Summer)

Course Coordinator: Dr. Shirley Whitescarver  Rm 325C  OSB  246-6465
Office Manager: Phyllis Mulcahy  Rm 234  OSB  246-6445

Instructor: Name: ____________________________________________________________
Office: _________________________________________________________________
Office Hours: _____________________________________________________________
Phone: ______________________ email: ________________________________

Website for BIO 139:
http://www.bluegrass.kctcs.edu/natural_sciences/biology/bio_139_virtual_lab

Bluegrass Community and Technical College
Equal Opportunity Institution
**General Education Learning Outcomes:** Please refer to your lecture syllabus.

**Instructional Materials:**
Required Textbook (Lecture and Lab): Human Anatomy and Physiology by Marieb and Hoehn (8th edition) (packaged with Interactive Physiology CD)

Laboratory Manual is available on the Virtual Lab website (listed on frontpage).

**LABORATORY POLICIES FOR ALL BIO 139 LABS:**

**Attendance:** Students are required to attend all laboratory sessions. We will follow the 20% rule. If you miss more than 20% of the labs (3 labs- excused or unexcused), you will be asked to drop the course.

**Grading:**

Exams 3 (2 worth 150 points each and 1 worth 100 points) 400 points

Quizzes 10 (8 worth 10 points each and 2 worth 20 points each) Drop lowest 10 pt quiz. 110 points

Your percentage will be given to your lecture instructor. Total 510 points

**Quiz Policy:** A quiz over the day's lab will be given at the beginning of each lab (except exam days). If you miss the lab, there are no make ups for the quiz (unless you attend another lab the same week). The quizzes will be fill in the blank (no multiple choice) in order to prepare you for the lab exams. There will be no take-home quizzes. The lowest 10 point quiz will be dropped.

**Late Work Policy:** There are no take home quizzes or homework assignments; therefore there is no late work policy.

**Extra Credit:** There is no extra credit in BIO 139 Lecture or Lab.

**Withdrawal Policy:** Anatomy and Physiology II Course Policy: The last day for students, at their discretion, to withdraw and receive a “W” grade is Midterm (March 8). The last day for students, at the instructor’s discretion, to officially withdraw and receive a grade of “W” is the week after the second lab exam (April 16). Students must obtain the lecture instructor’s signature on a drop slip and return it to the registrar’s office.

**Removal of laboratory equipment**, models, supplies, specimens from the laboratory is stealing and will be grounds for dismissal from the course.
**Cheating:** Cheating will not be tolerated. This includes plagiarism as well as cheating on an exam. Plagiarism involves copying homework exercises, experimental worksheets, and case study reports from fellow students.

**Safety:** All OSHA requirements and safety precautions must be followed in all laboratory sessions especially in those labs involving body fluids.

**No eating, drinking, chewing tobacco or smoking in the lab at any time.** Failure to abide by this policy is grounds for dismissal from the course.

**Cell Phones:** Cell phones must be turned off and stored out of sight during class. They cannot be used as calculators on lab exams. Calculators are provided in lab. A cell phone out during the lab exam will constitute cheating and the student will receive a “0” on the exam.

**Open Lab** – open lab hours will be posted on the laboratory door (OSB 322). Open lab will close around noon on the Friday preceding a lab test. During a lab exam, tutoring will be available in OSB 321 during regularly schedule times.

**Children:** Children are not permitted in the laboratory during scheduled labs or open lab sessions for safety-related reasons.

**Make-up Policies:**

All excused absences (see below) must have written documentation.

1. **Missed lab** - If a student misses a lab there will be no make-ups. It is the student's responsibility to learn the missed information during open lab or attend another lab that same week.

2. **Missed Quizzes** – All quizzes are in-class (no take-home quizzes). If a quiz is missed, the student will receive a “zero” unless they attend another lab that same week. If the student is habitually late to lab, they cannot make up the quiz, which is given at the beginning of lab.

3. **Missed lab practical exam** - Students must complete lab exams during their scheduled lab period. If a student misses a lab practical exam for a legitimate reason (see below), a student may receive permission to attend another lab exam that same week, if written documentation of the excused absence is provided. A student should call the instructor immediately to schedule the exam with another section. After the week of the lab practical, a make-up exam is not feasible.

**Excused Absences:**

- Illness of the student or serious illness or death of a member of the student's immediate family
- College sponsored or approved trips
- Major religious holidays

The instructor must be notified in advance of trips and holidays not observed by BCTC.
**Reasonable Accommodations:** Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course must contact a staff member in BCTC's Disability Support Services (DSS) office, 103 Oswald Building. The DSS phone number is 246-6530. Accommodations cannot be requested directly from the professor. However, please inform your instructor of that fact at the beginning of the course or as soon as the special need is identified.

**Code of Student Conduct:** All rules and regulations set forth in the current edition of the Code of Student Conduct will be followed in this course. It is the student's responsibility to access this on the Web at: [http://www.kctcs.edu/student/code.htm](http://www.kctcs.edu/student/code.htm)

**Weather**
Inclement weather may cause BCTC classes to be cancelled or delayed. If classes are delayed, you are to report to school at the announced time and attend the class where you would NORMALLY be at that time. Information about cancelled or delayed classes will be posted on the BCTC website. Many local radio and television stations will also carry announcements. Instructors may send email messages and/or Blackboard announcements regarding assignments for a class that was cancelled. Students are responsible for checking these sources for such messages.
READ YOUR LAB EXERCISES BEFORE YOU COME TO LAB!!

LABORATORY SCHEDULE FOR BIO 139
Summer I 2010

<table>
<thead>
<tr>
<th>Lab #</th>
<th>Date</th>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>Lab 1</td>
<td>May 11</td>
<td>May 12</td>
<td>Blood and Blood Vessels</td>
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<tr>
<td>Lab 2</td>
<td>May 16</td>
<td>May 17</td>
<td>Heart Anatomy and ECG</td>
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<td>Lab 3</td>
<td>May 18</td>
<td>May 19</td>
<td>The Heart as a Pump Exercise</td>
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<td>Lab 4</td>
<td>May 23</td>
<td>May 24</td>
<td>Human Cardiovascular Lab</td>
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<tr>
<td>Lab 5 &amp; 7</td>
<td>June 1</td>
<td>June 2</td>
<td>(5) Anatomy of Respiratory, Digestive, and Renal Systems and (7) Respiratory Physiology Lab</td>
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<td>Lab 8 &amp; 9</td>
<td>June 6</td>
<td>June 7</td>
<td>(8) Renal Physiology Lab &amp; (9) Exam Review</td>
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<tr>
<td>Lab 10</td>
<td>June 8</td>
<td>June 9</td>
<td>Lab Exam 2 (covers Labs 5,7-9)</td>
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<tr>
<td>Lab 11</td>
<td>June 13</td>
<td>June 14</td>
<td>Anatomy/Slides of Endocrine and Reproductive Systems</td>
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<tr>
<td>Lab 12</td>
<td>June 15</td>
<td>June 16</td>
<td>Endocrine Chart and Case Studies</td>
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<td>Lab 13</td>
<td>June 20</td>
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<td>Lab Exam 3 (covers Labs 11 &amp; 12)</td>
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<td>All Sections</td>
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<tr>
<td>Lab</td>
<td>Dates</td>
<td>Quizzes</td>
<td>Points</td>
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| 1   | May 11, 12 | Quiz 1 – blood cells (pg 2) and blood typing (pg 3); charts & definitions (pg 3)  
Label arteries and veins on human model (pg 9 & 11) and do case study (pg 12) | 10     |           |
| 2   | May 16, 17 | Quiz 2 – Label interior and exterior of the heart (pg 14 & 15) and label ECG & describe waves (pg 21) | 10     |           |
| 3   | May 18, 19 | Quiz 3 – Prelab for Heart as a Pump (pg 25-27) and IP exercise (pg. 34)  
End of lab worksheets on Heart (pg 29-33) & | 10     |           |
| 4   | May 23, 24 | Quiz 4 – Blood pressure terms (pg 36) and Cardiovascular Interactive Physiology (pg 46-47)  
End of lab worksheets on cardiovascular (pg 28-33) Do cardiovascular case studies (pg 48) | 10     |           |
| 6   | May 25, 26 | LAB EXAM 1  
COVERS LABS 1-4, IP EXERCISES, AND CARDIOVASCULAR CASE STUDIES | 150    |           |
| 5 & 7 | June 1, 2 | Quiz 5— Respiratory Interactive Physiology CD (pg 69-73).  
End of lab worksheets on respiratory experiments (pg 76-81). Label diagrams of respiratory, renal, and digestive systems (pg 55-65) | 10     |           |
| 8 & 9 | June 6, 7 | Quiz 6 – Urinary terms (pg 83) and Interactive Physiology CD (pg 92-93 & 96-97)  
End of lab worksheets on urinary exercises (pg 86-87) | 10     |           |
| 10 | June 8, 9 | LAB EXAM 2  
COVERS LABS 5,7--9, AND IP EXERCISES | 150    |           |
| 11 | June 13, 14 | Quiz 7 – Label diagram of male and female pelvis (pg 104-105) | 10     |           |
| 12 | June 15, 16 | Quiz 8– Endocrine chart (pg 112-114) Do Endocrine/ Case Studies (pg 115-118) | 20     |           |
| 13 | June 20 | LAB EXAM 3  
COVERS LABS 11 & 12 AND ENDOCRINE CASE STUDIES | 100    |           |