Step 6:  
Post-submission Activities

You’re funded! What happens next?

If your proposal is approved for funding, pat yourself on the back, have a celebration, and then get ready to really work! It took a lot of hard work to win that grant, and you will want to continue to impress the sponsor that you are worthy of their support – for this grant and the next!

If you are funded:

- Send copy of award letter to Director of Grants – You may be the only person who receives a copy of the award letter. Make sure the appropriate people know about your achievement! You will also need to get your account set up so you can get to work.
- Meet with Director of Grants and Advancement Account Specialist to discuss accounting procedures and review project requirements.
- Complete progress reports by required deadlines.
- Maintain a good relationship with the sponsor by following your project plan as you presented it in the proposal.
- Again, remember that YOU ARE ultimately RESPONSIBLE for your project!