2009 - 2010
FEDERAL WORK-STUDY
JOB DESCRIPTION

Department: Social Work, Human Services, Criminal Justice

Campus: Regency

Supervisor: V. Carol Stiles

Contact Information:
   Name: V. Carol Stiles
   Building: Regency
   Room: 113
   Phone: 246-6336

Brief Job Description: Filing, preparing scholarship info for FSEP program, general office duties.

Preferred qualifications: Organized, punctual, computer literate, personal initiative, flexibility of work assignments, understanding of common courtesy in regard to other students, staff, and public, and willingness to work.

Number of positions: 1